



Title/Position: Maintenance Technician (Part Time)

Reports to : Facility and Exhibits Manager

General Responsibilities: The Maintenance Technician assists in maintaining a clean, safe, and functional museum environment by performing maintenance tasks in the museum's public spaces, exhibits, and workshop.

Duties will include but are not limited to:

1. Support Facility and Exhibit Manager in executing exhibit repairs or modifications and other construction projects
2. Weekly scheduled maintenance of the museum's Waterworks exhibit
3. Weekly scheduled power washing of exterior exhibit spaces
4. Detailed weekly cleaning of each exhibit space and corresponding loose exhibit items
5. Perform basic facility maintenance duties, including painting, patching, shelf hanging, and other needs as they arise
6. Repair of small, handheld exhibit items
7. Perform daily restroom and Picnic Zone checks, spot cleaning and refilling paper goods as needed
8. Perform light sweeping, vacuuming, mopping, and trash removal duties as needed
9. Perform seasonal clean-up and maintenance of museum's exterior exhibit spaces, including weeding, mulching, and other landscaping duties
10. Assist in setup and teardown for special events
11. General sorting, labeling, and other organizational tasks
12. Other relevant duties as assigned

Required Experience and Skills:

1. Two years' experience in mechanical maintenance, facilities maintenance, custodial, or related field
2. Knowledge of methods, materials, and equipment used in building construction and maintenance
3. Working knowledge of hand tools, adhesives, fasteners, and other repair materials
4. Ability to communicate clearly and professionally
5. High comfort level working around children and their adults in a fast-paced, high-traffic, public environment
6. Views children as capable and competent and recognizes that children learn naturally through play
7. Ability to genuinely communicate with diverse guests of all backgrounds and abilities
8. Ability to respond to guest, staff, and facility needs and urgent/emergency situations in a calm, comforting manner
9. Ability to independently manage and prioritize several tasks efficiently and with ease
10. Reliable, flexible, and able to work cooperatively with other staff members as a positive team player
11. A strong commitment to the mission, vision, and values of WCM

Physical requirements: Able to stand, bend, climb, and walk/crawl for a prolonged period of time; Ability to lift up to 50 pounds

Hours of Work: Flexible, up to 20 hours per week, Monday availability required

Compensation: Positions beginning at \$15.00 per hour based on experience